

14 Charles Lane
New York, N.Y. 10014
March 7, 1974

TO CAMPAIGN FINANCIAL DIRECTORS

Dear Comrades,

Further professionalizing the organization of all aspects of campaign finances is a major goal of our 1974 election campaigns. For the first time we want to regularly coordinate this task nationally. In addition to the circulation of "how to" articles and exchanges of suggestions and experiences between committees, we want to institute a regular monthly reporting system which will provide concrete information about projections and performance. This is indispensable to professionally organizing the work.

To start, 1974 election campaign monthly report forms have been developed and copies are enclosed. These should be filled out monthly and sent in by the fifteenth of the month succeeding the one they apply to. Some campaign committees have sent in budgets already and all committees should do so as soon as they are prepared.

Ideas and suggestions on campaign finances should be sent in by comrades so they can be shared with all campaign committees throughout 1974.

Comradely,

Andrea Morell
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